



RDBCAS/AICTE/Essentials/06/2024-25

## CERTIFICATE

### Internal Quality Assurance Cell (IQAC)

Rajagiri Dawood Batcha College of Arts and Science established the Internal Quality Assurance Cell (IQAC) as part of the quality enhancement and sustenance measures prescribed by AICTE. The IQAC plays a pivotal role in fostering conscious, consistent, and catalytic improvement in the college's overall performance. Committed to the internalization and institutionalization of quality initiatives, IQAC assists in planning and monitoring quality enhancement activities while engaging stakeholders such as students, faculty, parents, alumni, funding agencies, and the community.

### Roles and Responsibilities of IQAC:

1. Development of quality benchmarks for academic and administrative activities.
2. Monitoring and evaluation of teaching, learning, and evaluation processes.
3. Promotion of research culture among faculty and students.
4. Implementation and institutionalization of best practices.
5. Coordination with stakeholders for quality enhancement initiatives.
6. Organizing faculty and staff capacity-building programs.
7. Preparation and submission of the Annual Quality Assurance Report (AQAR).
8. Conducting academic and administrative audits.
9. Promoting interdisciplinary and innovative teaching methodologies.
10. Facilitating external accreditations (e.g., NAAC, NIRF).
11. Benchmarking institutional performance with peer institutions.
12. Organizing student induction and orientation programs.
13. Enhancing infrastructural and learning resource quality.
14. Encouraging stakeholder feedback and acting on it.
15. Promoting awareness of quality assurance mechanisms.

### Quality Initiatives of IQAC:

#### 1. Student Induction Programme:

The Students Service Committee organized the Student Induction Programme on July 17-18, 2024. This included orientation for first-year students, introduction sessions with college officials, and course-specific guidance.

#### 2. Faculty Development Programme:

A Faculty Development Programme was conducted from June 10-15, 2024. Scholars from various domains delivered interactive sessions, equipping faculty with contemporary teaching methodologies.

Managed by Dawood Batcha Educational and Charitable Trust - No.6 Scheme Road, Mahalingapuram, Chennai - 24.



### 3. Faculty Orientation/Refresher Programme:

An orientation programme was held for newly recruited faculty members, ensuring that all staff were well-prepared for their roles.

### 4. Convocation:

Graduation Day was celebrated on June 20, 2024, with Prof. Janab Alhaj K.M. Kader Mohideen, National President of the Indian Union Muslim League, and Hon. Janab Alhaj Rauf Hakeem, National President of the Sri Lanka Muslim Congress, as Chief Guests. Approximately 1,000 graduates received their degrees.

### 5. Research Development:

The Dean of Research encouraged and supported research initiatives, resulting in publications in Scopus, Web of Science, and UGC-listed journals.

### 6. Feedback Analysis:

The Principal gathered and analyzed student feedback on academics and infrastructure. Based on the findings, subject-specific seminars were organized.

### 7. Infrastructural Development:

Recommendations from feedback analysis led to the construction of classrooms, hostel facilities, and an amphitheater, all of which are in progress.

### 8. Departmental Programmes:

Departments organized a variety of programmes, including seminars, workshops, and volunteer camps coordinated by the NSS division.

### 9. Academic and Administrative Audit:

Audits were conducted to evaluate and enhance the college's academic and administrative functions.

### 10. National Institutional Ranking Framework (NIRF):

The IQAC submitted the college's data for the NIRF ranking process.

### 11. All India Survey on Higher Education (AISHE):

The IQAC submitted the annual institutional report to AISHE.

### 12. IQAC Meetings:

Regular meetings of the IQAC were conducted to monitor the implementation of quality initiatives and to plan further improvements.